

RENTAL PROPERTY WORKSHEET

		Property 1	Property 2	Property 3		
	ADDRESSES:					
RENT RECEIVED FOR YEAR:						
EXPENSES FOR YEAR:						
Advertising						
Travel						
Business Mileage						
Cleaning & Maintenance						
Commissions						
Homeowners Insurance						
Mortgage Insurance Protection						
Legal Fees						
Accounting						
Management Fees						
Mortgage Interest Paid						
Other Interest						
Repairs						
Supplies						
Real Estate Taxes Paid:						
a)Form 1098-Mortgage Company						
b)Through Escrow						
c)Mailed in by you						
Utilities						
Lawn Care						
Association Dues						
CREDIT CHECKS						
Office Supplies						
Pest Control						
Equipment Rental						
List Major Purchases/Repairs:						
<u>Date Purchased</u>	<u>Cost</u>	<u>Item Name</u>				
1						
2						
3						
4						
5						
6						
WHEN BUYING OR SELLING A RENTAL ALWAYS BRING FINAL SETTLEMENT STATEMENT AND A LIST OF ALL IMPROVEMENTS DONE TO PROPERTY BEFORE AND DURING RENTAL PERIOD						